

# GOOSNARGH PARISH COUNCIL

A meeting of the Parish Council will be held  
on **Monday 27<sup>th</sup> January 2025 at 7.30pm**  
in Whitechapel Village Hall

## A G E N D A

### 1. APOLOGIES

### 2. DECLARATIONS OF INTEREST

Members are **reminded of their responsibility** to declare any interests in respect of matters contained in the agenda noting that there may be statutory restrictions on the right to participate and vote on that matter – see Standing Order 2023 (11)

The Localism Act provides that a Councillor may not participate in any discussion or vote on a matter where they have a disclosable, pecuniary interest. Setting the parish precept may have an effect on a Councillor's individual property so, **Members are advised to complete a dispensation form in relation to the setting of the Precept.**

The form will be brought to the meeting.

### 3. APPROVAL OF MINUTES

Members are required to approve the **attached** Minutes of the 25<sup>th</sup> Nov 2024 meeting.

### 4. PUBLIC PARTICIPATION INCLUDING POLICE MATTERS

Members of the public wishing to raise matters in accordance with the Council's Standing Orders should raise them here. The length of the adjournment is at the Chairman's discretion.

**NOTE:** Matters requiring a Council decision **must** be included as a specific Agenda item.

For more details, please contact the Clerk.

- The Police, County and City Councillors are routinely invited to every meeting.

Mr Hickson has requested to attend the meeting to ask if the Council will make a donation towards the repair of the village Clock – Agenda item 9.

### 5. FINANCIAL STATEMENT 1st – 31<sup>st</sup> Dec 2024

Members are required to note the following invoices already paid in December

LCC Invoice for erecting SPID pole	LCC	£478.80	BACs	MIN 24/25.42
Clerk Dec Salary including NJC backpay	J Buttle	£382.05	BACs	MIN 24/25.58
PAYE	HMRC	£95.40	BACs	MIN 24/25.58

The Chairman is required to verify that the monthly finance statement has been reconciled against the bank statements.

### 6. REVIEW OF 3rd QUARTER ACCOUNTS 2024 / 2025

Members are requested to consider progress against budgeted items following the completion of the 3<sup>rd</sup> Quarter April – December 2024.

Negative balances include the HMRC costs – which have been vired from the audit savings (MIN 24/25.46) The VAT payments will be reclaimed in 2025/26.

### 7. JANUARY ACCOUNTS FOR PAYMENT

Members are required to approve the following invoices for payment

Clerk Jan Salary	J Buttle	£300.54	BACs
PAYE	HMRC	£75.20	BACs
Oct – Dec mileage	J Buttle	£45.00	BACs
Oct – Dec home expenses	J Buttle	£97.50	BACs

## 8. SLCC MEMBERSHIP

SLCC Membership is based on the Clerk's combined salary for both Whittingham and Goosnargh. The cost of £240 has been split pro rata (based on the hours worked), with Goosnargh's share being £41.50

**Members are requested to approve the Clerk's membership to the Society of Local Council Clerks, jointly with Whittingham Parish Council.**

## 9. VILLAGE CLOCK DONATION

**Attached** is a funding request, to repair and add a mechanical winding mechanism to the village clock, which is housed in the turret of Goosnargh Church. As the clock belongs to the community, Mr Hickson will be approaching residents and businesses for funding. He has also approached Whittingham Parish Council who are considering whether to make a donation using CIL monies.

**Members are requested to consider if they wish to make a donation from account balances or from CIL using S2 of the Parish Council's Act 1957.**

## 10. CONSIDERATION OF 2025/26 PRECEPT

At the November meeting, Members approved a draft budget of **£8,627** for 2025/265 – subject to Nurture confirming the details of the grounds maintenance contract. Nurture have confirmed that the 2025/26 cost will be £1,830 + VAT payable over 7 months.

**Members are requested to confirm the above amount and that the Clerk should sign the 2025 Service Level Agreement on behalf of the Parish Council.**

**Members are also required to approve the final version of the budget and set the 2025/26 Precept using the information on the attached spreadsheet.**

## 11. CIL MONIES

### PAST & PRESENT HERITAGE WALKS

The Clerk and Cllr Platt have been in contact with Fox Timber to order the finger posts for the walks and pay by invoice. **24/25 MIN 55.** A verbal update will be given.

Under **24/25 MIN 56** It was resolved that the Clerk submit a grant application to Champion Bowland for the signs and fingerposts. The application was successful and the Council have been awarded £555, however, before the grant is released, **Cllr Singleton and Cllr Platt are requested to confirm if anyone has applied for permission to erect the posts and signs.**

### SPID (SPEED INDICATOR DEVICE)

Under **24/25 MIN 57** It was resolved that the Inglewhite Green device would be erected – hopefully before Christmas.

**Members are requested to consider any feedback and advise how the Beech House / Inglewhite Road sign is progressing.**

### ST FRANCIS HILL CHAPEL

Under **24/25 MIN 44** Members resolved to award £4,000 CIL monies to St Francis Hill Chapel subject to the receipt of an invoice confirming the work has commenced.

**The attached invoice has been received and Members are requested to approve the release of the £4,000,**

## 12. PLANNING APPLICATIONS RECEIVED

Members were informed of the following summarised applications received in December. No objections were received.

**06/2024/1067** Conversion of 2 barns to 2 dwellings at Lower Stanalee Farm, Stanalee Lane,

**06/2024/1231** Variation of approved dwelling plans at Inglewhite Barn, Inglewhite Road,

**Members are requested to comment on the following applications**

[06/2024/1252](#) Outline application for up to 2no. dwellings (access only) on land south of Yew Tree Farm Eaves Green Lane, Goosnargh

[06/2025/0035](#) variation to plans of a previously approved extensions at Ashes Farm, Church Lane, Whitechapel.

**13. BOWLAND NATIONAL LANDSCAPE – CHARACTER REFRESH**

In 2009 the Forest of Bowland National Landscape produced a Landscape Character Assessment for the area which is due to be reviewed as detailed in the **attached** email. They intend to hold an online engagement event, which will consist of a questionnaire and interactive map.

**Members are requested to advise if they wish to complete the questionnaire on behalf of the Council.**

**14. UPDATE ON EXISTING ISSUES / MATTERS OF CONCERN TO MEMBERS**

This item provides Members with an opportunity to raise any new concerns to be actioned by the Clerk or to be added to the next Agenda.

The Clerk asked LCC to explain why Button Street flooded in November when LCC advised the gullies would be inspected in July. Their reply states

*Button Street was inspected in July 2024. A number of blocked gullies were identified and an order raised for our gully team to visit to clear the gullies. Unfortunately, we did not visit the area until 25 October 2024. Our gully team identified three drains that required cleaning and jetting. Works were carried out at the time and the drains left clear and running freely. Orders have been raised for our gully team to revisit the area again following the recent flooding.*

The Clerk also contacted LCC regarding flooding and an inappropriate diversion at Bourne Brow. LCC replied

*The street works team will visit to investigate and consider a different diversion rather than the one put in place by the police which uses Walmsley Bridge Lane. We will also look into the issues surrounding the drainage system on Bourne Brow as soon as we are able.*

**Residents are advised to continue to report flooding incidents on Love Clean Streets.**

The Clerk also asked LCC why they have not repaired the damaged kerb at Silk Mill Lane. Their reply states

*We raised an order to make good any verge and kerb damage earlier this year. Regrettably, we have not been able to complete this work as quickly as we would like, as we have had to focus on other safety critical highways issues. We aim to make good these sites by the end of January 2025.*

**15. CHANGE TO SCHEDULED MEETING DATE**

The May 2025 meeting is scheduled to take place on Monday 26<sup>th</sup> May which is a Bank Holiday. **Members are requested to consider altering the date to Monday 19<sup>th</sup> May 2025**

**16. DATE OF NEXT MEETING**

**Monday 24<sup>th</sup> February 2025** in Whitechapel Village Hall at 7.30pm.

**END**